

**EAST LINDSEY DISTRICT COUNCIL  
EXECUTIVE DECISION NOTICE**

1. Decisions to be taken:

**For ELDC to participate in the countywide schedule of rates for the provision and installation of Disabled Facilities Grants, alongside all District Councils in Lincolnshire.**

This is on the basis that the following aspects are included within subsequent operational work:

- Support available for sole traders and small business so that they are not deterred/put off from applying to join the framework
- That a spot checking approach is implemented to ensure that approval / verification of contractors to join the framework accurately and consistently applied
- That a review mechanism is developed and shared with District Housing Network to allow for amendments to be made in the event that the proposed approach is not effective or requires amendment

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

**Note: This form should not be used for Key Decisions**

3. The following is the decision making body or person:

OFFICER **Michelle Howard** after consultation with **Cllr Bowkett**

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Not applicable

5. The decision was taken on: 25<sup>th</sup> January 2019

**Note: - the above date to be completed by Democratic Services upon publication**

6. Contact Officer and details: **Michelle Howard. Assistant Director, People.** 01507 613216 [michelle.howard@e-lindsey.gov.uk](mailto:michelle.howard@e-lindsey.gov.uk)

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made : -

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available:

- Communities Portfolio Notes (Feb 2019)

9. The reason for the decision and other alternative options considered and rejected:

- To establish a list of pre-qualified contractors for each area where works can be directly awarded in accordance with an agreed framework and standardised schedule of rates
- Efficient and consistent service for residents of Lincolnshire
- Improved transparency and ability to evidence performance and value for money
- Legally compliant framework
- Countywide contract management and performance framework
- Meets strategic objectives of the Lincolnshire Health & Wellbeing Board

Alternative option: ELDC could continue with its current model. A risk assessment and comparison of the two models has been completed by officers

10. Declaration of any conflicts of interest of the decision making body or the individual: None

11. Provide a note of any subsequent dispensations granted by the Head of Paid service: -

12. Financial Implications of this Decision:

The proposed solution is expected to enable better value for money for ELDC in the delivery of the DFG function.

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**N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:**

13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding

**(insert name – signatures should be provided overleaf on page 3)**

Robert Barlow, Chief Executive

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Leader/Officer **(insert name):**

Michelle Howard, Assistant Director

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Portfolio Holder **(insert name):**

Cllr Bowkett (Portfolio Holder, Communities)

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